



Jacksonville, FL
March 31-April 2, 2017
Staff Training

Training Schedule

Arrival– Activities begin at **8:00 PM Friday**. No dinner will be provided.

Departure –Training concludes at **2:00 PM Sunday**. Include travel time from airport to site when booking your flight.

Your full time attendance is mandatory to receive your certification.

Workshop Location

Holiday Inn Express & Suites Jacksonville Airport
1200 Airport Road, Jacksonville, FL 32218
(904) 421-5000

Site Accommodations

You will be sharing a double room with three other trainees. There are 2 full size beds in each quad. Your CISV USA Chapter will be billed by the National Office at the quad rate for your room.

An Upgrade to a double room will be an additional cost to you. Please contact the site coordinator right away if you want to upgrade to a double room rather than a quad.

Transportation

Airport Code – JAX

There is an airport shuttle if you are flying. Please contact the hotel at (904) 421-5000 once you arrive.

Dietary Needs

Please include your dietary needs in your registration or contact the site coordinator at least one week ahead of your arrival. Needs cannot be met if the information is not received at least one week prior.

IMPORTANT FOR ALL TRAINEES

- Be sure to attend your chapter's Local Leadership Training BEFORE coming to National Training.
- Recommended reading – your program guide (online at <http://resources.cisv.org>) and the Local Leadership Training Manual (available through your Local Leadership Trainer)
- Please bring a refillable water bottle. Thanks!

Contact Information

For site/food/ or logistics questions, please contact the site coordinator. For training content or schedule questions, please contact a head trainer. For registration questions, please contact the training chair.

Training Site Coordinator

Melanie Harris
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Head Trainers

Emily Heidrich
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National Leadership Training Chair

Chrissy Fischer
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