

# CISV USA Board of Directors Meeting Minutes - Draft

Thursday, December 19, 2019 – 8:00P EST

Conference Call - <https://www.gotomeet.me/CISVBOD>

- You can also dial in using your phone – United States (Toll Free): [1 877 568 4106](tel:18775684106) / United States: [+1 \(571\) 317-3129](tel:+15713173129) / Access Code: 326-276-781

**Meeting Called to Order** – 8:10P EST

Present – Stephenie Teichman, Christian Warner, Kate Huffman, Olivia Miller, Hana Strickland, John Lozano, Mario Hidalgo, Laura Ripberger

Absent; Monica Hennesey, Tait Anberg, Amanda Stegner, Louise Harty

**Minutes Approved** – 1/16/2020

## Executive Director Report

- Seminar Camp Applications; have over 50 applications for 40 spots. Diverse group of applicants, several Chapters did not apply though. Will seek additional invitations from International for those who don't get spots in this round.
- Football Pool Task Force; Will meet after the new year. It will be Jim Watkins from DFW and Valerie Maurias (National Program Coordinator) in the beginning to bring options to the board and Chapters.
- New Sanctions; International has put forth new sanctions for any host Chapter that violates staff or leader age rules and min amount of staff per programming. Sanctions will be severe and 3% for each violation. Discussion on how to pass these violations along to Chapters will take place at the in person Board meeting in Feb.
- 2020 Budget requests – no budget increases will be approved at this time
- International Insurance self-insured company is looking for a new USA board member to join the board. Laura was asked to attend the meeting in April as well as invite a possible new board member. Stephenie Teichman will reach out to Brett Vottero (outgoing USA Board member) to find out more about the commitment required.

## Committee Reports

- Governance: Meeting this weekend, report at Jan meeting
- Education Committee: Goals are working on inclusive policy, marketing and identity for Fortnight, reviewing Seminar and looking at further National programs. Full committee at this point no new members will be sought.
- Organizational Development: Need to meet and discuss goals prior to Jan meeting
- Finance Committee: Agreed to work on no deficit spending budget, Will work with expense line items – notifying when they are close to over spending, and watching income items are checked and accountability. Creating a financial tips newsletter in 2020. Olivia will be taking a grant writing class for non-profits that she hopes will help us. Developing Scholarship funds policy. Recruitment ideas for committee members; internal control review, accounting specialist to perform the review. Investments; look at reviewing. Someone who might be interested in taking over the role after Louise's term.
- Development Committee: develop reasons to believe; such as scholarship, NLT, JB. Developing major donor relationships. Will implement thank-a-than again this year. International Alumni collaboration will be explored now that Laura is on the board

## New Business

- In Person Meeting is weekend of Feb 8<sup>th</sup>, 2020. Location Chattanooga

**Meeting Adjourned** – 9:18pm EST

**Next Meeting – January 16, 2020 @ 8:00P EST**

- Conference Call - <https://www.gotomeet.me/CISVBOD>
  - You can also dial in using your phone – United States (Toll Free): [1 877 568 4106](tel:18775684106) / United States: [+1 \(571\) 317-3129](tel:+15713173129) / Access Code: 326-276-781
  - New to GoToMeeting? Get the app now and be ready when your first meeting starts: <https://global.gotomeeting.com/install/326276781>

**Submitted by Laura Ripberger – December 20<sup>th</sup>, 1:08 PM EST**

-----  
**BOD Structure**

<b>DIRECTORS – 2020 RE-UP or ROLL OFF – Directors are limited to two consecutive 3-year terms</b>			
<b>NAME</b>	<b>ROLE</b>	<b>SERVING</b>	<b>NOTES</b>
Amanda Stegner	Int’l Representative Education Chair	2017-2020	1 <sup>st</sup> Term - 2014-2017
Tait Anberg	Secretary	2017-2020	1 <sup>st</sup> Term - 2014-2017
Louise Harty	Treasurer Finance Chair	2017-2020	Currently serving 1 <sup>st</sup> term
<b>DIRECTORS – 2021 RE-UP or ROLL OFF – Directors are limited to two consecutive 3-year terms</b>			
<b>NAME</b>	<b>ROLE</b>	<b>SERVING</b>	<b>NOTES</b>
Christian Warner	Vice Chair Governance Chair	2018-2021	JB Director – 2013-2015 1 <sup>st</sup> Term - 2015-2018
Stephenie Teichman	Board Chair Development Chair	2018-2021	Appointed – 2017-2018 Currently serving 1 <sup>st</sup> term
Kate Huffman		2018-2021	Currently serving 1 <sup>st</sup> term
Monica Hennessy	Organizational Dev Chair	2018-2021	Currently serving 1 <sup>st</sup> term
Olivia Miller	Junior Branch Director	2019-2021	JB Director – 2019-2021
<b>DIRECTORS – 2022 RE-UP or ROLL OFF – Directors are limited to two consecutive 3-year terms</b>			
<b>NAME</b>	<b>ROLE</b>	<b>SERVING</b>	<b>NOTES</b>
Hana Strickland		2019-2022	Currently serving 1 <sup>st</sup> term
John Lozano		2019-2022	Currently serving 1 <sup>st</sup> term
Mario Hidalgo		2019-2022	Currently serving 1 <sup>st</sup> term

**BOD Committee Membership – the Chair is a member of all Committees**

- Education Committee – Amanda, Monica, John, Hana, Olivia, Tait
- Finance Committee – Louise, Chris, Olivia, Stephenie
- Governance Committee – Chris, Kate, John, Mario, Olivia, Stephenie
- Organizational Development Committee – Monica, Kate, Hana, Amanda, Tait
- Development Committee – Stephenie

**BOD Task Forces**

- Football Pool Task Force – Laura recruiting members to serve on task force
- Program Review Task Force – Hana, Amanda, Christian, Stephenie

**BOD Contact Information**

<b>Name</b>	<b>Role</b>	<b>Email</b>	<b>Phone</b>
Amanda Stegner	Int’l Rep / Education Chair	<a href="mailto:astegner@gmail.com">astegner@gmail.com</a>	(313) 802-7700
Chris Warner	Vice Chair / Governance Chair	<a href="mailto:christian.warner17@gmail.com">christian.warner17@gmail.com</a>	(248) 835-3160
Hana Strickland	Member	<a href="mailto:hanamstrickland@gmail.com">hanamstrickland@gmail.com</a>	(513) 240-9641

John Lozano	Member	John.lozano@gmail.com	(408) 772-2077
Kate Huffman	Member	katehuffman61@gmail.com	(937) 212-1605
Louise Harty	Treasurer / Finance Chair	lhartypa@gmail.com	(215) 869-7047
Mario Hidalgo	Member	Mhidalgo00@hotmail.com	(305) 803-4366
Monica Hennessy	OD Chair	monicahennessy@yahoo.com	(856) 979-9129
Olivia Miller	JB Director	olmiller@colgate.edu	(646) 326-2273
Stephenie Teichman	Board Chair / Develop Chair	stephenie.teichman@cisvusa.org	(925) 899-9647
Tait Anberg	Secretary	cisvtait@gmail.com	(404) 421-0818
Laura Ripberger	Executive Director	executivedirector@cisvusa.org	(513) 674-9242 work (513) 332-2445 cell