

# CISV USA Board of Directors Meeting Minutes

Thursday, November 21, 2019 – 8:00P EST

Conference Call - <https://www.gotomeet.me/CISVBOD>

- You can also dial in using your phone – United States (Toll Free): [1 877 568 4106](tel:18775684106) / United States: [+1 \(571\) 317-3129](tel:+15713173129) / Access Code: 326-276-781

**Meeting Called to Order** – 8:00P EST

Present – Stephenie Teichman, Christian Warner, Amanda Stegner, Kate Huffman, Monica Hennessy, Louise Harty, Olivia Miller, Hana Strickland, John Lozano, Mario Hidalgo, Tait Anberg, Laura Ripberger

**Minutes Approved** – September 15, 2019 Special Board Meeting Minutes / October 18, 2019 Board Meeting Minutes and October 18, 2019 Closed Session Minutes

## Follow Up Items from 2019 CISV In Motion

- Board discussed follow up items from CIM
  - Stephenie had conversation with Laura regarding salary and bi-annual evaluation process
  - Washington DC – Stephenie sent a letter responding to their motion re: racial issues they have experienced in programs over the years which agreed to racial sensitivity scenario training at our NLT, and working with the International Education Program Committee on the issues as well.

## Committee Restructuring

- Board discussed committee restructuring
- Vice Chair – Christian Warner
- Organizational Development Chair – Monica Hennessy
  - Will discuss different committee goals including Branding/Marketing and Diversity
- Serving on Committees
  - Kate Huffman – Governance and ODC
  - Mario Hidalgo – Governance
  - Olivia Miller – Education, Governance, and Finance
- Board discussed inclusion of non-Board members on Committees
  - Next committee meeting put together annual goals for each committee and a blurb describing committee and goals in a call for new members
- Adding new committee – Development Committee
  - Seeking Board members outside of CISV
  - Stephenie to start as Chair
  - Assist Erin in fundraising
  - Work on the Alumni Association – e-Tapestry
  - Working on International Alumni Association

## Executive Director Report – Laura Ripberger

- Board discussed Southern California Developing Chapter's request to move to Phase 2
  - Southern California has a great deal of support from San Francisco Chapter
  - John Lozano moved to approve Southern California's move to Phase 2 / Kate Huffman Seconded / Approved unanimously
- Discussed developing Chapters and their progress
- New Task Force to look at Football Pool process
  - International not growing Promotional Associations at this point
  - CISV USA hosting more, but getting 10% less invitations

- Laura to move forward with Task Force recruitment – will ask Jim Watkins, a Program Chair, small and large chapter representative

**Board Fundraising** – Laura Ripberger for Erin

- Board discussed board fundraising
  - 2019-2020 goal of \$25,000 met
  - 2020-2021 goal set at \$25,000 – raise \$2,000 individually, raise additional \$5000 of \$25,000 as a group
    - Junior Branch Director not required to commit at same level

**Program Review**

- Board discussed Program Review
  - Work on Task Force to roll out Program Review utilizing feedback and recommendations
  - Board-only task force to figure out how to roll out to chapters
  - Hana, Amanda, Christian, Stephenie interested in task force
  - Amanda shared update from Lynn Faris – International motions by January (loose estimate)
  - Mario question – do we begin develop before motions or after?
    - Amanda answer – begin Program Review conversations before motions are released

**Board Presentation and Committee Reports**

- will meet before holidays to report on goals for next meeting

**New Business**

- Discussion about in person meeting dates and location TBD

**Meeting Adjourned** – 09:07P EST

**Next Meeting** – December 19, 2019 @ 8:00P EST

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**Submitted by Tait Anberg** – November 21, 2019 @ 10:55P EST

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**BOD Structure**

<b>DIRECTORS – 2020 RE-UP or ROLL OFF – Directors are limited to two consecutive 3-year terms</b>			
<b>NAME</b>	<b>ROLE</b>	<b>SERVING</b>	<b>NOTES</b>
Amanda Stegner	Int’l Representative Education Chair	2017-2020	1 <sup>st</sup> Term - 2014-2017
Tait Anberg	Secretary	2017-2020	1 <sup>st</sup> Term - 2014-2017
Louise Harty	Treasurer Finance Chair	2017-2020	Currently serving 1 <sup>st</sup> term
<b>DIRECTORS – 2021 RE-UP or ROLL OFF – Directors are limited to two consecutive 3-year terms</b>			
<b>NAME</b>	<b>ROLE</b>	<b>SERVING</b>	<b>NOTES</b>
Christian Warner	Vice Chair Governance Chair	2018-2021	JB Director – 2013-2015 1 <sup>st</sup> Term - 2015-2018
Stephenie Teichman	Board Chair Development Chair	2018-2021	Appointed – 2017-2018 Currently serving 1 <sup>st</sup> term

Kate Huffman		2018-2021	Currently serving 1 <sup>st</sup> term
Monica Hennessy	Organizational Dev Chair	2018-2021	Currently serving 1 <sup>st</sup> term
Olivia Miller	Junior Branch Director	2019-2021	JB Director – 2019-2021
<b>DIRECTORS – 2022 RE-UP or ROLL OFF – Directors are limited to two consecutive 3-year terms</b>			
NAME	ROLE	SERVING	NOTES
Hana Strickland		2019-2022	Currently serving 1 <sup>st</sup> term
John Lozano		2019-2022	Currently serving 1 <sup>st</sup> term
Mario Hidalgo		2019-2022	Currently serving 1 <sup>st</sup> term

**BOD Committee Membership** – the Chair is a member of all Committees

- Education Committee – Amanda, Monica, John, Hana, Olivia, Tait
- Finance Committee – Louise, Chris, Olivia, Stephenie
- Governance Committee – Chris, Kate, John, Mario, Olivia, Stephenie
- Organizational Development Committee – Monica, Kate, Hana, Amanda, Tait
- Development Committee – Stephenie, Laura, Erin

**BOD Task Forces**

- Football Pool Task Force – Laura recruiting members to serve on task force
- Program Review Task Force – Hana, Amanda, Christian, Stephenie

**BOD Contact Information**

Name	Role	Email	Phone
Amanda Stegner	Int'l Rep / Education Chair	astegner@gmail.com	(313) 802-7700
Chris Warner	Vice Chair / Governance Chair	christian.warner17@gmail.com	(248) 835-3160
Hana Strickland	Member	hanamstrickland@gmail.com	(513) 240-9641
John Lozano	Member	John.lozano@gmail.com	(408) 772-2077
Kate Huffman	Member	katehuffman61@gmail.com	(937) 212-1605
Louise Harty	Treasurer / Finance Chair	lhartya@gmail.com	(215) 869-7047
Mario Hidalgo	Member	Mhidalgo00@hotmail.com	(305) 803-4366
Monica Hennessy	OD Chair	monicahennessy@yahoo.com	(856) 979-9129
Olivia Miller	JB Director	olmiller@colgate.edu	(646) 326-2273
Stephenie Teichman	Board Chair / Develop Chair	stephenie.teichman@cisvusa.org	(925) 899-9647
Tait Anberg	Secretary	cisvtait@gmail.com	(404) 421-0818
Laura Ripberger	Executive Director	executivedirector@cisvusa.org	(513) 674-9242 work (513) 332-2445 cell