

CISV USA Board of Directors Meeting Minutes

Friday, October 18, 2019 – 8:00A EST

CISV In Motion Conference - Atlanta

FRIDAY BREAKFAST MEETING – Decatur Ballroom

Meeting Called to Order – 8:15A EST

Present – Todd Watkins, Tait Anberg, Chip Workman, Monica Hennessy, Christian Warner, Rachel Buff, Stephenie Teichman, Lauren Herbstritt, Louise Harty, Amanda Stegner, Laura Ripberger

Not Present – Kate Huffman

Minutes Approved – September 19, 2019

Reviewed CIM Schedule

- Board reviewed CIM schedule

2020 Program Fees

- Board discussed and approved 2020 Program Fees

Foundation for Cross-Cultural Understanding (FCCU) Board Candidates

- Board discussed and voted to elect Jane Van Fleet and Ellen Fowler to serve second term on FCCU board

Chapter Discussions

- Board discussed various chapter and developing chapter inquiries

Break – 9:00A EST

CLOSED BOARD SESSION – Oakhurst Room

Meeting Resumed – 9:10A EST

- **Review of Executive Director** – Laura Ripberger stepped out of the meeting
- **Review of Donor Relationship Manager** – Laura Ribperger stepped back into the meeting
- **Review of Administrative Assistant**

End of Closed Session – 10:43A

CIM Board Presentation

- Board reviewed CIM Board presentation

Meeting Adjourned – 11:37A EST

FRIDAY AFTERNOON MEETING – Oakhurst Room

Meeting Called to Order – 4:30P

Present – Stephenie Teichman, Louise Harty, Hana Strickland, Rachel Buff, John Lozano, Chris Warner, Amanda Stegner, Tait Anberg, Laura Ripberger, Monica Hennessy (called in from airport)

Not Present – Mario Hidalgo, Kate Huffman

Welcome Newly Elected Board Members

- Hana Strickland, John Lozano, Mario Hidalgo

Elect New Officers

- Chair – Stephenie Teichman
 - Chris Warner motioned / Hana Strickland seconded / Unanimous in favor
- Organizational Development
 - Branding, marketing, advertisements
 - 2020 set goal to have all chapters on Word Press?
- International Representative
 - Stephenie nominated Chris Warner / Hana expressed interest
 - Chris & Hana stepped out
 - Board discussed and...
 - approved Amanda to continue as International Representative with whomever selected next to shadow Amanda for transition purposes
 - decided to table appointment (Chris or Hana) until we have a full composite of the board and can establish a process for them to be vetted for the position
- Treasurer – Louise Harty to continue as Treasurer
- Secretary – Tait Anberg to continue Secretary

Appointed Committee Chairs

- Finance Chair – Louise Harty
 - Committee Members – Chris Warner, Stephenie Teichman
 - Signers - Louise Harty, Stephenie Teichman, Chris Warner
 - seek committee members not on the Board
- Education Chair – Amanda Stegner
 - Monica Hennessy, John Lozano, Hana Strickland, Tait Anberg
- Organizational Development Chair – Monica Hennessey
 - Hana Strickland, Tait Anberg, Amanda Stegner
- Governance Chair – Chris Warner
 - John Lozano, Mario Hidalgo, Stephenie Teichman
- Need further input on Kate Huffman, Mario Hidalgo, and Olivia Miller’s committee choices

Meeting Adjourned – 5:40P EST

Next Meeting – November 21, 2019 @ 8:00P EST

Submitted by Tait Anberg – October 20, 2019 @ 8:55A EST

BOD Structure

DIRECTORS – 2020 RE-UP or ROLL OFF – Directors are limited to two consecutive 3-year terms

NAME	ROLE	SERVING	NOTES
Amanda Stegner	Int'l Representative Educational Chair	2017-2020	1 st Term - 2014-2017
Tait Anberg	Secretary	2017-2020	1 st Term - 2014-2017
Louise Harty	Treasurer Finance Chair	2017-2020	Currently serving 1 st term

DIRECTORS – 2021 RE-UP or ROLL OFF – Directors are limited to two consecutive 3-year terms

NAME	ROLE	SERVING	NOTES
Chris Warner	Governance Chair	2018-2021	JB Director – 2013-2015 1 st Term - 2015-2018
Stephenie Teichman	Organizational Dev Chair National Risk Manager	2018-2021	Appointed – 2017-2018 Currently serving 1 st term
Kate Huffman		2018-2021	Currently serving 1 st term
Monica Hennessy		2018-2021	Currently serving 1 st term
Olivia Miller	Junior Branch Director	2019-2021	JB Director – 2019-2021

DIRECTORS – 2022 RE-UP or ROLL OFF – Directors are limited to two consecutive 3-year terms

NAME	ROLE	SERVING	NOTES
Hana Strickland		2019-2022	Currently serving 1 st term
John Lozano		2019-2022	Currently serving 1 st term
Mario Hidalgo		2019-2022	Currently serving 1 st term

BOD Committee Membership – the Chair is a member of all Committees

- Education Committee – Amanda, Monica, John, Hana, Tait,
- Finance Committee – Louise, Chris, Stephenie
- Governance Committee – Chris, John, Monica, Kate, Stephenie
- Organizational Development Committee – Monica, Hana, Amanda, Kate, Tait

BOD Contact Information

Name	Role	Email	Phone
Amanda Stegner	Int'l Rep / Education Chair	astegner@gmail.com	(313) 802-7700
Chris Warner	Governance Chair	christian.warner17@gmail.com	(248) 835-3160
Hana Strickland	Member	hanamstrickland@gmail.com	(513) 240-9641
John Lozano	Member	John.lozano@gmail.com	(408) 772-2077
Kate Huffman	Member	katehuffman61@gmail.com	(937) 212-1605
Louise Harty	Treasurer / Finance Chair	lhartypa@gmail.com	(215) 869-7047
Mario Hidalgo	Member	Mhidalgo00@hotmail.com	(305) 803-4366
Monica Hennessy	OD Chair	monicahennessy@yahoo.com	(856) 979-9129
Olivia Miller	JB Director	olmiller@colgate.edu	(646) 326-2273
Stephenie Teichman	Board Chair	stephenie.teichman@cisvusa.org	(925) 899-9647
Tait Anberg	Secretary	cisvtait@gmail.com	(404) 421-0818
Laura Ripberger	Executive Director	executivedirector@cisvusa.org	(513) 674-9242 work (513) 332-2445 cell