

CISV USA Board of Directors Meeting Minutes

Thursday, March 21, 2019 – 9:00P EST

Conference Call – (301) 245-7406 – no pin

Present

Todd Watkins – Chair

Louise Harty – Treasurer

Chip Workman – Member

Monica Hennessy – Member

Amanda Stegner – International Representative, Educational Chair

Kate Huffman – Member

Christian Warner – Governance Chair

Lauren Herbstritt – Member

Not Present

Tait Anberg - Secretary

Rachel Buff – Junior Branch Director

Stephanie Teichman – National Risk Manager, Organizational Development Chair

Laura Ripberger – Executive Director

Meeting Called to Order – 9:00P EST

Minutes Approved – February 8, 2019

REPORT FROM NATIONAL JUNIOR REPRESENTATIVES – Olivia Miller, Senior NJR

The Board then heard a report on the junior branch from Olivia Miller, Senior NJR. Ms. Miller noted the program committee is working on cataloging resources. National leadership development planned CD weekend for the two succeeding weeks (first in Detroit and then in Philadelphia). America's Junior Branch Meeting will be held on April 17th – 21st in Colombia. JB is exploring repurposing its scholarship so they can get more people coming to CIM and to expand the socio-economic diversity in junior branch.

EXECUTIVE DIRECTOR & FUNDRAISING REPORTS

The Board reviewed the Executive Director's report and the Fundraising Reports (copies of which were attached to the meeting agenda). A discussion was had about the frequency at which the board should be updated on fundraising goals and determined that a monthly update should be provided.

PROGRAM REVIEW

The Board reviewed the International Program Review document (a copy of which was attached to the meeting agenda). A brief discussion was had about the goals of the program review and conclusions reached by the international governing board. The board tabled discussion until the April meeting in order to allow the entire board to become familiar with the program review and for the IR to prepare questions for the regional meeting of the Americas, which would be going on at the same time as the April meeting.

DATE & LOCATION FOR JUNE RETREAT

The Board discussed the date and location for its next in-person retreat and decided that it will be held in Pittsburgh, PA on the weekend beginning June 28, 2019.

Next Meeting – April 18, 2019 @ 9:00P EST – Conference Call

Adjourned – 10:12P EST

Submitted by Todd Watkins – April 17, 2019

BOD Structure

DIRECTORS – 2019 RE-UP or ROLL OFF – Directors are limited to two consecutive 3-year terms			
NAME	ROLE	SERVING	NOTES
Todd Watkins	BOD Chair	2013-2016	1 st Term - 2013-2016
Rachel Buff	Junior Branch Director	2017-2019	2017-2018
Chip Workman		2016-2019	1 st Term - 2013-2016
Lauren Herbstritt		2016-2019	1 st Term - 2013-2016
DIRECTORS – 2020 RE-UP or ROLL OFF – Directors are limited to two consecutive 3-year terms			
NAME	ROLE	SERVING	NOTES
Amanda Stegner	Int'l Representative Educational Chair	2017-2020	1 st Term - 2014-2017
Louise Harty	Treasurer Finance Chair	2017-2020	
Tait Anberg	Secretary	2017-2020	1 st Term - 2014-2017
DIRECTORS – 2021 RE-UP or ROLL OFF – Directors are limited to two consecutive 3-year terms			
NAME	ROLE	SERVING	NOTES
Chris Warner	Governance Chair	2018-2021	JB Director – 2013-2015 1 st Term - 2015-2018
Stephenie Teichman	Organizational Dev Chair National Risk Manager	2018-2021	Appointed – 2017-2018
Kate Huffman		2018-2021	
Monica Hennessy		2018-2021	

BOD Committee Membership – the Chair is a member of all Committees

- Educational Committee – Amanda, Christian, Tait, Lauren, Rachel
- Finance Committee – Louise, Chip, Rachel, Christian, Lauren
- Governance Committee – Christian, Monica, Kate
- Organizational Development Committee – Stephenie, Chip, Rachel, Kate, Monica

BOD Contact Information

Name	Role	Email	Phone
Amanda Stegner	Int'l Rep / Educational Chair	astegner@gmail.com	(313) 802-7700
Chip Workman	Member	cwork78@gmail.com	(513) 889-9488
Chris Warner	Governance Chair	christian.warner17@gmail.com	(248) 835-3160
Kate Huffman	Member	katehuffman61@gmail.com	Board Book
Lauren Herbstritt	Member	lauren.k.herbstritt@gmail.com	(865) 696-0777
Louise Harty	Treasurer / Finance Chair	lhartya@gmail.com	(215) 869-7047
Monica Hennessy	Member	monicahennessy@yahoo.com	(856) 979-9129
Rachel Buff	JB Director	racheljbuff@gmail.com	(904) 625-7529
Stephenie Teichman	OD Chair	teichman4@gmail.com	(925) 899-9647
Tait Anberg	Secretary	cisvtait@gmail.com	(404) 421-0818

Todd Watkins	Chair	twatkins@jswpartners.com	(202) 412-9379
Laura Ripberger	Executive Director	executivedirector@cisvusa.org	(513) 674-9242 work (513) 332-2445 cell